

Excellence in Faith, Education and Community Since 1926



St. Anastasia Catholic School

Pre-K through 8th Grade / Waukegan, Illinois

Principal Search

St. Anastasia School is seeking a passionate education and faith leader to continue its journey of excellence as it prepares to celebrate its centennial and the next 100 years. St. Anastasia is a beloved school populated with dedicated and caring faculty, staff, students, parents and benefactors eager to support a visionary and committed principal.

The school anticipates launching a strategic planning process in 2022/23 in order to incorporate the next principal's expertise, insight and wisdom.

St. Anastasia's Code of Conduct

BE RESPECTFUL

- Follow directions
- Use kind words
- Make eye contact when talking with someone
- Raise your hand to speak
- Consider the feelings of others
- Respond to situations in a calm manner
- Listen to others and speak when it is your turn
- Keep your voice at an inside level when in the building
- Have good posture and keep hands out of pockets

BE RESPONSIBLE

- Make good choices
- Tell the truth
- Be helpful
- Do your work/use your time wisely
- Follow the rules of the community/school
- Be prepared
- Take responsibility for your actions
- Clean up after yourself
- Walk in the hallways

BE SAFE

- Keep hands and feet to yourself
- Walk quietly and listen during drills
- Stay in assigned areas
- Ask for help if you are not safe or feel you are not safe
- Solve problems peacefully
- Share and take turns

*"Students are taught that Jesus is with them
no matter where they are."*

~ Current Student



Through the Years

St. Anastasia Catholic School was founded in September 1926 by the Sisters of the Holy Child Jesus in Waukegan, Illinois. Thanks to the drive and passion of the Pastor and families of St. Anastasia Parish, the school survived the Great Depression of the 1930s and World War II in the 1940s. With a student population of 350 by 1950, the parish was able to support the addition of two new school wings for classrooms and offices. In the 1960s, a separate church was built, and the school converted the existing nave and sanctuary into the new gymnasium, which is used to this day.

The relationship between parish and school has remained extremely strong through the years. Both have been blessed with many hard-working volunteers who possess an abundance of talents. The Catholic identity of St. Anastasia is a valued, embraced and evident presence in the community.

Now supported by Little Flower Parish (a merger of St. Anastasia and St. Dismas churches), the school is considered the parish's most important ministry. Parish and school personnel recognize that each student has a unique and dynamic relationship with God, and support the school's mission to understand the individual gifts of each child and help them develop spiritually, intellectually, physically and emotionally.

School Mission

St. Anastasia Catholic School was founded on the premise that each student has a unique and dynamic relationship with God. Our mission is to understand the individual gifts each child possesses, and develop the spiritual, intellectual, physical, and emotional well-being for every student.

We strive to prepare students for lifelong learning in order to become creative and responsible members of society, as well as develop confident and cooperative Christian leaders to meet the challenges of our future church and society.

“You want a school where your child can be safe and well cared for, like part of the family. You also want a school where your child will flourish academically, intellectually and spiritually. That is St. Anastasia!” ~ Current Parent



What Students and Families Value

For nearly 100 years, St. Anastasia has produced alumni who are leaders in our community, in the professional world and in parish life. It all begins with the nurturing, caring and stimulating early childhood programs offered in a demonstrably Christian environment. The dedicated teachers and staff support academics and curriculum that challenge students to both do and be their best.

As part of the Archdiocese of Chicago, St. Anastasia has access to significant resources in the Office of Catholic Schools and through an expansive network of award-winning schools and administrators.

At St. Anastasia Catholic School, you will find not only an exemplary environment of academic excellence and faith formation but also...

- a faith-filled and peaceful atmosphere conducive to learning;
- a diverse community with opportunities for students and families to share their cultures with the school and parish;
- faith values in all subjects;
- an academic program that provides each student with the necessary knowledge and skills needed to succeed in an ever-changing world;
- smaller class sizes to allow for significant one-on-one attention for each student;
- trimester schedules, which offer more in-depth study and success;
- 90-minute blocks for math and English/language arts – 5th through 8th;
- full-immersion foreign language in upper grades;
- innovative and integrated curricular use of technology incorporating one-to-one devices for all students;
- updated science curriculum with science lab for all grades;
- highly qualified, motivated and experienced teachers working collaboratively to ensure student success;
- a commitment to parish-based community activities that serve those in need, and
- strong, cooperative parent involvement.

Principal's Role

The new principal of St. Anastasia Catholic School will:

- Be the faith and instructional leader, the administrator, and the executive officer of the local governance board.
- Serve the school in a professional manner and act in accordance with the doctrinal and moral teachings of the Catholic Church.
- Keep faith alive and growing.
- Be visible and engaged with all constituent groups.
- Identify, encourage and mentor future school leaders.
- Actively promote and create an environment that fosters the Catholic identity of the school.
- Ensure that the faculty is current in the areas of theology, religious education and catechetical skills.
- Promote a culture of respect and kindness for each member of our parish community.
- Develop and integrate the core values of the school in all matters.
- Collaboratively develop and successfully implement a strategic plan that involves representation of all stakeholders of the school and wider community.
- Prepare the annual school budget in cooperation with the School Board and parish; monitor the budget and finances, and provide financial statements for regular review by parish and school leadership.
- Stabilize and grow enrollment to attain full capacity of the school by implementing an enrollment management plan; oversee an enrollment management team, and conduct an annual appeal to support scholarships and programs.

*“The St. Anastasia family welcomes all backgrounds
and religious traditions.”
~ St. Anastasia Graduate*

Qualifications

St. Anastasia Principal Qualifications:

- Practicing Catholic who evidences knowledge and understanding of the Catholic faith.
- Master's in Education.
- Illinois state licensure in School Administration or equivalent.
- Minimum of three years professional experience in a Catholic school.
- Ability to market the school for enrollment.
- Business, financial and facility acumen.
- Proficient in current technology trends.
- Compliance with Safe Environment Requirements.

Ideal Candidates

Ideal candidates will possess the following:

- Strong communication skills.
- Ability to design and implement communication strategies.
- Effective team builder who will utilize teacher teams and shared leadership to delegate responsibilities.
- Forward thinking academic leader focused on preparing students for competitive high schools and colleges.
- Dynamic face of the school who will attend required Archdiocesan, Office of Catholic Schools and local meetings.
- Strategic planning experience.
- Bilingual a plus.

Salary / Benefits

The principal will take office on July 1, 2022 or sooner if available. This is a full-time, 12-month position. Salary and benefits are competitive and commensurate with experience and qualifications.

Application Procedure

St. Anastasia Catholic School has engaged Catholic School Management, a division of Christian Brothers Services, to facilitate this search. Interested and qualified candidates should submit electronically a letter of introduction; a resume; five professional references (names, email addresses and telephone numbers); and a written essay of no more than 500 words answering the question, “What are the most compelling reasons people should philanthropically support Catholic education?”

Interested parties must also complete the on-line application on the Archdiocese of Chicago website.

<https://www.applitrack.com/archchicago/onlineapp/>

Application materials must be issued no later than January 28, 2022, to:

St. Anastasia Catholic School Principal Search

Catholic School Management
Attn: Mary J. Foley at
csmoffice@cbservices.org

St. Anastasia Catholic School reserves the right to hire prior to the deadline date should an ideal candidate apply.



A division of Christian Brothers Services

Catholic School Management
cbservices.org/csm.html