

### Christian Brothers Health Benefit Services

## Step-by-Step Instructions to access your Health Benefits online

Please visit mycbs.org/health. In the upper right corner, click Create Account.

	CHRISTIAN BROTHERS SERVICES	Help	username	password	Login	Create Account
myCBS	myHealth myRetirement	myRisk				

#### **2** Verify Account

(Your ID card is required to complete this step.)

Enter your **Identification Number** (ID#) and **Date of Birth.** Then, select a button for the person you are verifying, either **Primary Member, Covered Spouse** or **Covered Dependent** (age 18+). Then click **Next.** 

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o activate your ID card please enter your ID# (numbers	only) and date of birth below. If you	ur ID# contains letters and	numbers, only enter the numbers. (Your ID card is
required to complete.) How to find my ID number?			
and an entry of the second			
Identification Number (ID#): *	Date of Birth: *		Profile Type: *
Identification Number (ID#): *	Date of Birth: *	40	Profile Type: *
Identification Number (ID#): *	Date of Birth: *		Profile Type: * Primary Member O Covered Spouse

### **3** Create Login Credentials

Once you click **Next**, create your **Login Credentials and Security Questions**. Once complete, click **Save** at the bottom of the page.

#### 4 Verify Email

Once you click **save**, you will receive an email to verify your email address.

Thank you for registering with Christian Brothers. Please click on the link below to verify your email address and continue the registration process. The link is active 24 hours (Sat-Thur) or until 10:00pm (Fri).

Click here to verify email

Go to your email inbox, open the email, and click on the link to verify your email address. Once you click on the link for email verification, a web browser will open that contains a link to login. Registration is complete.

If you have any questions, please feel free to reach out to Customer Service at <u>hbscustomerservice@cbservices.org</u> or 800.807.0400.

# mycbs.org/health