

2024 Training Module Listings



**Cyber • Employment Practices • Fleet Safety • Human Resources
Professional Development • Risk Management for the Workplace
Safe Environments • Smart Adults - Safer Children (SASC)
Student-Related Risks • Workplace Safety**



**CHRISTIAN
BROTHERS**
SERVICES

If you have questions on the registration process or
on the implementation of employee online training...

Contact: Anthony Chimera

Risk Control Specialist

800.807.0100 x2512

anthony.chimera@cbservices.org

Cyber

Cyber Email Security, 10:00 Min.

Target Audience: Managers/Supervisors/ Employees

Cyber Bring Your Own Device Employees

Target Audience: Employee, Faculty/Staff, Volunteer, 9:00 Min.

Cyber Bring Your Own Device Leadership

Target Audience: Supervisor/Manager, 9:00 Min.

Cyber Data Classification, 6:30 Min.

Target Audience: Supervisor/Manager, Employee, Faculty/Staff, Volunteer

Cyber Data Security Employees, 17:00 Min.

Target Audience: Employee, Faculty/Staff, Volunteer

Cyber Data Security Leadership, 17:00 Min.

Target Audience: Supervisor/Manager

Cyber Intercative Manual, 25:00 Min.

Target Audience: Managers/Supervisors/ Employees

Cyber Internet Privacy, 10:30 Min.

Target Audience: Supervisor/Manager, Employee, Faculty/Staff, Volunteer

Cyber IoT Security, 7:30 Min.

Target Audience: Supervisor/Manager, Employee, Faculty/Staff, Volunteer

Cyber Internet Security, 10:30 Min.

Target Audience: Managers/Supervisors/ Employees

Cyber Malware (ransomeware, vruses and more), 12:00 Min.

Target Audience: Managers/Supervisors/ Employees

Cyber Mobile Device Security, 12:00 Min.

Target Audience: Supervisor/Manager, Employee, Faculty/Staff, Volunteer

Cyber Password Security, 12:00 Min.

Target Audience: Managers/Supervisors/ Employees

Cyber Phishing Prevention, 10:30 Min.

Target Audience: Managers/Supervisors/ Employees

Cyber Remote Work, 14:00 Min.

Target Audience: Managers/Supervisors/ Employees

Cyber Removable Media, 7:40 Min.

Target Audience: Managers/Supervisors/ Employees

Cyber Social Engineering, 25:00 Min.

Target Audience: Managers/Supervisors/ Employees

Cyber Social Media, 9:45 Min.

Target Audience: Supervisor/Manager, Employee, Faculty/Staff, Volunteer

Cyber Workbook, 30:00 Min.

Target Audience: Supervisor/Manager, Employee, Faculty/Staff, Volunteer

Employment Practices

ADA Higher Ed, Self-paced

Americans with Disabilities Act (ADA)

Self-paced

Target Audience: Managers/Supervisors

Bullying Prevention in the Workplace

24:00 Min.

Target Audience: Supervisor/Manager

Diversity LGBT (Employees), 33:00 Min.

Guided 100% on quiz, Closed Captioning

Diversity LGBT (Supervisors), 42:00 Min.

Guided 100% on quiz, Closed Captioning

Fraud Prevention, 14:00 Min.

Target Audience: Supervisor/Manager, Employee

Retaliation Prevention, 21:00 Min.

Target Audience: Supervisor/Manager

Sexual Harassment and Discrimination

State specific modules will meet the legal requirements of that state.

Sensitivity Basics: Creating Positive

Working Relationships, Approx. 22 Min.

Target Audience: Managers/Supervisors/ Employees

Smart Hiring (Part 1), Self-paced

(Pre-Interview)

Smart Hiring (Part 2)

(Interviewing and Post-Interviewing)

TRAC (Teamwork/Respect/Awareness/ Communication), 10 Min.

Target Audience: All Employees

Wrongful Termination, Self-paced

Target Audience: Managers/Supervisors

Fleet Safety

Accident Scene Management, 8:43 Min.

Target Audience: Drivers/Fleet Administrators

Defensive Driving - Backing Safely - R is for Reverse, 7:18 Min.

Target Audience: Anyone who drives

Defensive Driving - Changing Lanes Safely, 13:04 Min.

Target Audience: Anyone who drives

Defensive Driving - Reducing the Risk of Deer-Related Accidents, 6:08 Min.

Target Audience: Anyone who drives

Defensive Driving - Reducing Winter Weather Accidents, 10:24 Min.

Target Audience: Anyone who drives

Defensive Driving - Springtime Weather Accidents, 9:09 Min.

Target Audience: Anyone who drives

Basics of Defensive Driving (Part 1)

11:58 Min. **Target Audience:** Anyone who drives

Defensive Driving - Driving Safely in School Zones, 7:30 Min.

Target Audience: Anyone who drives

Defensive Driving - Intersections

10:52 Min. **Target Audience:** Anyone who drives

Defensive Driving - Safe Following Distances - Avoiding Rear End Collisions, 8:31 Min.

Target Audience: Anyone who drives

Driver Awareness Training, 76:37 Min.

Target Audience: Anyone who drives

Driver Awareness Part II: The Mature Driver, 42:42 Min.

Target Audience: Non employee drivers age 55 and older

General Auto Risk Management

Program for Drivers, 21:23 Min.

Target Audience: Anyone who drives

Van Safety Training Higher Ed-Christian Brothers, 31:42 Min.

Target Audience: Drivers who drive sport utility vehicles, activity vans, activity buses and 10-15 passenger vans

Van Safety Training Schools-Christian Brothers, 31:28 Min.

Target Audience: Drivers who drive sport utility vehicles, activity vans, activity buses and 10-15 passenger vans

Human Resources

Diversity (Employees), Self-paced

Target Audience: Employees

Diversity (Managers/Supervisors), Self-paced

Target Audience: Managers/Supervisors

Drug-Free Workplace (Supervisors)

Self-paced

Target Audience: Managers/Supervisors

Ethics In Action (Supervisors), Self-paced

Target Audience: Managers/Supervisors

Ethics In Action (Employees)

Self-paced, **Target Audience:** Employee

Fair and Accurate Credit Transaction

Act (FACTA), 27 Min.

Target Audience: Employees

Fair and Accurate Credit Transaction

Act (FACTA) - Higher Ed, Self-paced,

Target Audience: Faculty/Staff

Family Medical Leave Act (FMLA)

Self-paced, **Target Audience:** Managers/ Supervisors

FERPA (Family Educational Rights and

Privacy Act), Self-paced

Target Audience: Faculty/Staff

Interviewing Strategies, 13 Min.

Target Audience: Managers/Supervisors

Personnel Files 01-03: Do's and Don'ts
30 Min.

Target Audience: Managers/Supervisors

Personnel Files 03: What Should and Should Not be Included in the Personnel Files, 15:00 Min.

Target Audience: Managers/Supervisors

Personnel Files 01: Top 6 Questions About Personnel Files Answered, 7 Min.

Target Audience: Managers/Supervisors

Personnel Files 02: How Technology Impairs the Personnel Files, 10 Min.

Target Audience: Managers/Supervisors

Taking the Step to Supervisor, 32:27 Min.

Theft and Unsafe Acts – Higher Education, Self-paced

Workers' Compensation Essentials
(Fraud and Retaliation), 25 Min.

Target Audience: Managers/Supervisors

Workplace Investigations, 18 Min.

Target Audience: Managers/Supervisors

Professional Development

Disciplining Employees, 25 Min.
Guided 100% on quiz, Closed Captioning
Target Audience: Managers/Supervisors

Data Analytics and Insights, 41:00 Min.
Target Audience: Managers/Supervisors

Using AI to Enhance Productivity
35 Min., 100% Slide View

Managing a Remote Team, 16 Min.
100% Slide View, Closed Captioning
Target Audience: Managers/Supervisors

Risk Management for the Workplace

Accident and Injury Procedures
3:28 Min. **Target Audience:** Employees

Accident Investigation Techniques
11:32 Min.
Target Audience: Managers/Supervisors

California Ethics (AB 1234)
Approx. 2 Hours

Target Audience: All Employees

Collective Risk Management Training Team®, Self-paced
Target Audience: Relevant Employees

Conflict Management in the Workplace
16 Min.
Target Audience: All Employees

Conflict Management in the Workplace
23 Min.
Target Audience: Managers/Supervisors

Cybersecurity Awareness in the Workplace, 30:00 Min.

Target Audience: Supervisor/Manager, Employee, Faculty/Staff, Volunteer

Cybersecurity Awareness in the Workplace, 17 Min. (not including knowledge check questions)

Preparing Makes Sense: Build a Kit
Self-paced, **Target Audience:** Managers/Supervisors/Employees

Five Core Principles of Smart Risk Management, 9:20 Min.

Target Audience: Managers/Supervisors

Theft and Unsafe Acts, 18:30 Min.
(not including final quiz)

Workplace Violence, 28:00 Min.

Target Audience: Employees

Safe Environments

Sexual Violence and Discrimination - Higher Ed (Employee), 45 Min.
Target Audience: Faculty and Staff

CB: Sexual Violence and Discrimination - Higher Ed (Student), 45 Min.
Target Audience: Student

Sexual Violence and Discrimination Higher Ed (E-guide), 2 Min.
Target Audience: Those who manage student violence awareness training at colleges, universities and higher ed organizations

School Hazard Identification Training Program, 9:48 Min.

Target Audience: Manager/Supervisors/Employees

Smarter Adults - Safer Children

Bullying/Cyberbullying: Administrator
20 Min. (not including final quiz)
Target Audience: Managers/Supervisors

Bullying/Cyberbullying: Faculty/Staff
17 Min. (not including quiz)

Mandated Reporting for Child Abuse
29 Min. (not including final quiz)
Completion Requirement: 100% on final quiz (guided 100 format)

Mandated Reporting for Child Abuse Spanish, 31 Min. (not including final quiz)

Mandated Reporting for Child Abuse (Schools K-12), 29 Min.

Mandated Reporting for Child Abuse (Schools K-12) Spanish
31 Min. (not including final quiz)

Mandated Reporting for Child Abuse - California, 31 Min. (not including final quiz)
Completion Requirement: 100% on final quiz (guided 100 format)

Mandated Reporting for Child Abuse - California, 34 Min. (not including final quiz)

Preventing Child Sexual Abuse (Religious) 24:23 Min., Approx. 25-45 Min. depending on version
Target Audience: Faculty/Staff, Employees

Preventing Child Sexual Abuse (Schools K-12)
24:18 Min. (not including final quiz)

Preventing Child Sexual Abuse
Self-paced, **Target Audience:** Adults
Alternate versions: Religious, Schools

Substance Abuse Prevention, 25 Min.
Target Audience: Adults

Technology Safety, 17 Min.
Target Audience: Managers/Supervisors

Student Violence, (self-paced)
Target Audience: Supervisor/Manager/Employee

Student-Related Risks

Lunchroom Safety Supervisor, 10:09 Min.
Target Audience: Managers/Supervisors

Playground Safety Inspection Program
17:14 Min. **Target Audience:** Maintenance/Playground Supervisors

Playground Safety Supervisor Training Program, 10:48 Min.
Target Audience: Playground Supervisors/School Administrators

School Security Series: Heighten Your Staff's Awareness with Online Training
7:00 Min. **Target Audience:** Administration/Security and Safety Committees/Supervisors/Employees

Shop Safety for Schools, 35.33 Min.
Target Audience: Students

Student Misconduct On and Off Campus, Self-paced
Target Audience: Adults

Workplace Safety

Accident Prevention (Safety Short)
1:06 Min. **Target Audience:** Employees

Basic Lockout/Tagout Safety, Self-paced
Target Audience: Managers/Supervisors/Employees

Basic Lockout/Tagout Safety Short, 1:07 Min.

Bloodborne Pathogens, 11:39 Min.
Target Audience: Managers/Supervisors

Bloodborne Pathogens - Reducing the Risk of Occupations Transmission in the School (General Version, Spanish Version) 16:29 Min. **Target Audience:** Managers/Supervisors/Employees

Bloodborne Pathogens - Safety Short
1:55 Min. **Target Audience:** Employees

Cart Operator Safety Training, 26 Min.

Target Audience: Relevant Employees

Catholic Cemeteries Hazard Awareness/ Self Inspection Program, 26:16 Min.

Target Audience: Managers/Supervisors/ Employees

Cold Weather Safety Short, 5:02 Min.

Creating a Safe Holiday Celebration

18:08 Min. **Target Audience:** Managers/ Supervisors/ Employees

Determining the Root Cause of Accidents, 16:16 Min.

Target Audience: Managers/Supervisors

Defensive Driving in Winter Weather Conditions Safety Short, 2:09 Min.

Disaster Planning 101, 20:07 Min.

Target Audience: Managers/Supervisors/ Employees

Distracted Driving Safety Short, 2:45 Min.

Driving Safely in School Zones Safety Short, 3:20 Min.

Electrical Safety, 11:41 Min.

Target Audience: Managers/Supervisors/ Employees

Electric Safety – Safety Short, 0:50 Min.

Target Audience: Employees

Emergency Procedures Safety Short

0:59 Min. **Target Audience:** Employees

Employee and Family Disaster

Preparedness Training, 15:22 Min.

Target Audience: Managers/Supervisors/ Employees

Fire Prevention Practices, 9:38 Min.

Target Audience: Managers/Supervisors/ Employees

Fire Prevention & Protection Safety Short, 1:44 Min.

Target Audience: Employees

Forklift Safety Basics for General

Industry, 16:57 Min. **Target Audience:** Managers/Supervisors/ Employees

General Industry Asbestos Awareness

23:04 Min. **Target Audience:** Employees

Hand and Power Tools Safety Short

1:21 Min. **Target Audience:** Employees

Hand Safety, 8:28 Min.

Hazard Communication (GHS)

14:29 Min. (General and Spanish Version)

Target Audience: Managers/Supervisors

Hazard Communication - Safety Short

1:45 Min. **Target Audience:** Employees

Hearing Protection, 12:54 Min.

Target Audience: Managers/Supervisors/ Employees

Housekeeping: Before You Start Safety Short, 4:57 Min. **Target Audience:**

Managers/Supervisors/ Employees

Housekeeping: Emptying Trash Safety Short, 3:48 Min. **Target Audience:**

Managers/Supervisors/ Employees

Housekeeping: Mopping and Emptying Buckets Safety Short, 5:38 Min.

Target Audience: Managers/Supervisors/ Employees

Housekeeping: Cleaning by Hand Safety Short, 4:12 Min. **Target Audience:**

Managers/Supervisors/ Employees

Housekeeping: Preventing Slips, Trips and Falls Safety Short, 4:29 Min.

Target Audience: Managers/Supervisors/ Employees

Housekeeping Safety Short

1:35 Min. **Target Audience:** Employees

Identifying Strain and Exertion

Exposures, 20:15 Min.

Target Audience: Managers/Supervisors/ Employees (General and Spanish Version)

Injury Prevention in Restaurants

15:22 Min. **Target Audience:** Employees

Janitorial Safety Orientation, 12:01 Min.

Target Audience: Employees

Ladder Safety, 8:58 Min.

Target Audience: Employees

Ladder Safety – Safety Short, 1:23 Min.

Target Audience: Employees

Lead-Based Paint, 21:13 Min.

Target Audience: Employees

Basic Lockout/Tagout Safety Short

1:07 Min. **Target Audience:** Employees

Machine Guarding: Protecting

Employees from Injuries, 26:10 Min.

(General Version, Spanish Version)

Target Audience: Employees

Means of Egress, 18:45 Min.

Target Audience: Employees

Office Ergonomics Defined

11:01 Min. **Target Audience:** Employees

Office Safety Basics, 7:41 Min.

Target Audience: Employees

Office Workstation Safety, 14:14 Min.

Target Audience: Employees

Office Workstation Safety for

Supervisors, 18:49 Min.

Target Audience: Managers/Supervisors

Personal Protective Equipment (PPE)

19:23 Min. **Target Audience:**

Managers/Supervisors/ Employees

Personal Protective Equipment Safety Short (PPE), 3:09 Min.

Target Audience: Employees

Portable Fire Extinguishers (Part 1)

19:59 Min., **(Part 2)** 15:37 Min.

Target Audience: Employees

Preparation for Physical Activity

15:02 Min. **Target Audience:** Employees

Preventing Back Injuries

11:33 Min. **Target Audience:** Employees

Preventing Fall Accidents and Injuries

Target Audience: School Maintenance Staff

Preventing Injuries When Lifting, Moving and Transferring Residents

15:18 Min. **Target Audience:** Healthcare aids, CNAs, Nursing Staff

Preventing Slips and Falls in Restaurants, 8:09 Min.

Target Audience: Employees

Preventing Workplace Violence

11:46 Min. **Target Audience:** Employees

Recognizing and Identifying on the Job Hazards, 20:46 Min.

Target Audience: Supervisors/ Employees/ Volunteers in Temporary Staff Environments

Safety Committees - The Real Story

9:43 Min. **Target Audience:** Employees

Safety Committees - The Real Story

9:43 Min. **Target Audience:** Safety Committee/ Risk Management/ Committee Members

Safe Housekeeping Practices, 16:10 Min.

Target Audience: Managers/Supervisors/ Employees

Safe Lifting Practices – Safety Short

1:55 Min. **Target Audience:** Employees

Safety Pays for Life, 3:44 Min.

Target Audience: Employees

Slip, Trip, Fall Safety Short, 2:00 Min.

Target Audience: Employees

Slip, Trip and Fall Training Program

10:23 Min. **Target Audience:** Employees

Tornado Preparedness Safety Short

2:23 Min.

Working in Comfort, 12:09 Min.

Target Audience: Employees

Workplace Mold, 9:50 Min.

Target Audience: Employees